

# CPD Framework Table – CPD Activities

Description		CPD Activities	Credit Rating	Supporting Documentation Requirements
<b>Category 1 - Accredited Group Learning Activities</b>				
<i>Activities that have been deemed to meet a set of administrative, educational and ethical standards established by the Qatar council for healthcare practitioners (QCHP-AD)</i>		<ul style="list-style-type: none"> <li>Conferences, symposia, seminars and workshops</li> <li>Educational rounds (including morning report in healthcare facilities, Grand rounds, Morbidity and Mortality rounds, tumor boards and case-based discussions).</li> <li>Journal clubs</li> <li>Online synchronous OR blended learning activities</li> </ul>	1 credit/hour	Certificate of attendance or letter describing the total hours / credits completion from the responsible organization
<b>Category 2 - Self-Directed Learning Activities</b>				
Clinical Practice	<i>Self-learning activities are planned and implemented by a health care practitioner to:  address needs related to clinical practice</i>	• Answering self-identified clinical questions	0.5 credits/hour	Document these self-learning activities in the CPD portfolio or (where applicable) the provision of a transcript from a third party
		• Reading journals, books or monographs	1 credit/hour	
		• Completing self-learning modules	1 credit/hour	
		• Viewing podcasts or webcasts	0.5 credits/hour	
Education and Training	<i>address needs related to engaging in education and training</i>	• Postgraduate degrees or diploma programs recognized by a relevant professional body	25 credits/ semester or course	Transcript of the course from the responsible organization
		• Preparation for formal teaching activities	2 credits/hour	Teaching schedule from the responsible organization or academic institution
		• Development of assessment tools or activities (including Objective Structured Clinical Examination (OSCE), MCQ or short answer questions)	2 credits/hour	Letter describing participation in the development of assessment tools or activities from the responsible organization
		• Preparation for Mentoring students, trainees, or peers	1 credit/hour	Letter from the responsible organization
Research and Quality Improvement	<i>address needs related to engaging in research and quality improvement</i>	• Development of a research grant or peer-reviewed publication	1 credit/hour	Letter of acceptance of a grant or publication or letter of participation in peer review or participation in CQI from the organization, journal or healthcare facility
		• Peer review of a clinical practice	1 credit/hour	
		• Peer review for journals or research grants	1 credit/hour	
		• Participating in or leading quality improvement projects	10 credits/project	
<b>Category 3 - Assessment Activities</b>				
<i>Activities provide individual, or groups of healthcare practitioners, or inter-professional health teams, with data and feedback on their knowledge, competence or performance. All accredited assessment programs, activities, or instruments must meet the standards established by the QCHP-AD.</i>	<b>Accredited Assessment</b>		2 credits/hour	Certificate, letter or report of completion or participation from the responsible organization
	<ul style="list-style-type: none"> <li>Knowledge assessment programs</li> <li>Simulation</li> <li>Clinical audits</li> <li>Multi-source feedback</li> <li>Direct observation of procedures or performance in practice</li> </ul>			
		<b>Other Assessment</b>		
		<ul style="list-style-type: none"> <li>Feedback from annual performance review</li> <li>Feedback on teaching effectiveness</li> </ul>	2 credits/hour	Summary of the feedback from the responsible organization

*Formats of the above-mentioned categories could be either face-to-face or online whenever applicable.*

Healthcare practitioners must complete and document in a CPD learning portfolio:

- a minimum of 40 CPD credits each year (annual CPD requirements)
- at least 40 credits in Category 1 and 40 credits across Category 2 and/or Category 3, in any combination (category-specific CPD cycle requirements)
- a minimum of 80 CPD credits over each 2-year CPD cycle (CPD cycle requirements)

For further details, contact:  
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